

# Lafarge Surma Cement Ltd.

A company of **LAFARGE** and **M CEMENTOS MOLINS**

Registered Office: Suvastu Imam Square, 3rd floor, 65 Gulshan Avenue, Gulshan 1, Dhaka 1212, Bangladesh  
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## NOTICE OF THE 18TH ANNUAL GENERAL MEETING

Notice is hereby given that the 18th Annual General Meeting (the "AGM") of the Shareholders of Lafarge Surma Cement Limited (the "Company") will be held on Wednesday, August 31, 2016 at 11:00 A.M. at the RAOWA Convention Hall no. 1 (HELMET), VIP Road, Mohakhali, Dhaka 1206 to transact the following businesses:

### AGENDA

1. To receive and adopt the Directors' and Auditors' Reports and the Audited Accounts of the Company for the year ended on December 31, 2015.
2. To declare Dividend for the year ended on December 31, 2015.
3. To elect Directors.
4. To appoint Auditors and fix their remuneration.
5. To ratify the appointment of the Chief Executive Officer.

By order of the Board



Kazi Mizanur Rahman  
Company Secretary

Dated: August 16, 2016

#### Notes:

- The Record Date of the Company was on April 13, 2016 (which was intimated earlier). Members, whose names appeared in the Company's register (certificated and depository) at the close of business on the Record Date, will be entitled to attend the AGM.
- A Member eligible to attend and vote in the AGM is entitled to appoint a proxy to attend and vote on his/her behalf. No person shall act as proxy unless he/she is entitled to be present and vote in the AGM in his/her own right. The proxy form, duly stamped with a revenue stamp of Tk.20, must be deposited at the Registered Office of the Company not less than 72 hours before the time fixed for the AGM.
- Admission into the AGM venue will be allowed on production of the Attendance Slip attached with the Proxy Form.
- In compliance with the Bangladesh Securities and Exchange Commission's Circular (No.SEC/CMRRCD/2009-193/154 dated October 24, 2013), no food or gift will be arranged at the AGM.