

Honorable Shareholders,

It is our pleasure to welcome you to the 26th Annual General Meeting of the Company. In terms of the Directive issued by the Bangladesh Securities and Exchange Commission's (BSEC) on March 27, 2024, the AGM will be held through digital platform. Member's name appearing in the Member/ Depository Register as on Record Date i.e. March 24, 2024 will be eligible to attend the AGM and vote.

Please click on the link:
AGM LINK
to join the AGM.

For step by step process please see below:

Members may submit their questions

- ▶ In advance: to info.cs@lafargeholcim.com or to mizanur.rahman@lafargeholcim.com
- ▶ During the AGM, Shareholders may type their questions using the "Chat" button appearing on the screen.
- ▶ The Company reserves the right to restrict the number of responses depending on the availability of time for the AGM. In case the response is not made at the AGM, the Company Secretary shall respond to the queries directly to the members.

E-VOTING

The Company is providing remote e-voting facility to its Members in respect of the business to be transacted at the AGM. The facility of casting votes by a Member using remote e-voting as well as the e-voting system on the date of the AGM is available by logging on to

<https://agmbd.live/lhbl26thagm>

- ▶ The voting period begins on Sunday, May 12, 2024 at 3:00 pm.
- ▶ Members who have casted their vote by remote e-voting prior to the AGM shall not be entitled to cast their vote again.
- ▶ On the voting page, you will see "Agenda" and against the same there are two options, **"I am in favour"** / **"I am not in favour"**.
- ▶ Once you submit your vote on the resolution, you will not be allowed to modify your vote.
- ▶ The Company has appointed a scrutinizer to scrutinize the voting during the AGM and remote e-voting process in a fair and transparent manner.

- ▶ We encourage Members to log into the system fifteen (15) minutes before the AGM.
- ▶ Members are encouraged to join the Meeting through Laptops / IPads for better experience.
- ▶ Please note that connecting via Mobile Hotspot may cause Audio/Video loss due to internet connectivity.

*Please contact +8801330057474, +8801708139426
for any technical difficulties in accessing the virtual AGM.*

HOW TO NAVIGATE THE VIRTUAL AGM

1

YOUR USER ID:
your 16 digits BO ID / FOLIO number.

YOUR PASSWORD:
will be number of shares held by you.

2

Once logged in, your home screen will appear where you can participate in the

ANNUAL GENERAL MEETING

3

Press **PLAY** to watch the live streaming of **THE 26th ANNUAL GENERAL MEETING**

4

Use the scroll bar on the right hand side of the agenda window to scroll up and down **The Agenda**. After each agenda two radio buttons - "i am in favour", "i am not in favour" will appear to poll your votes.

In the comment section, shareholders can post their comments 48 hours before the AGM starts.